Eyke Parish Council

To: Members of Eyke Parish Council

You are duly summoned to attend the next meeting of Eyke Parish Council to be held at 7pm on Monday 9th September 2024 at Eyke Village Hall

Public Attendance

Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion of future meetings. This item will generally be limited to 15 minutes. Duration will be followed by the County & District Councillors or police reports.

Agenda

Monday 9th September 2024 at 7pm

Eyke Village Hall

1. **Apologies and approval of absences**

2. **To receive Declarations of interest**

3. **To consider requests for dispensations**

4. **To resolve that the minutes of the meeting of the council held on the 8th July 2024 are a true and correct record**

5. **To receive progress reports for information**

    a. Urgent decisions taken since the last meeting – Assistant Clerk additional hours - Clerk
    b. Eyke Denbury Housing Development Update – Clerk
    c. Village Hall Roof planning application update – Clerk
    d. Village Hall funding update – Cllr Clark
    e. Suffolk Archive Centre (storing parish council documents)– Assistant Clerk
    f. Planning & Traffic Forums updates i.e. ESPA & JPTI – Cllr Smith
    g. Work to level out the recreation car park and entrance– Clerk
    h. Developing a neighbourhood plan – Discussion Paper Cllr Smith& Weavers
    i. New signage and dog poo bags installed at the recreation ground – Assistant Clerk

6. **Public participation session to include Police, District and County Councillors reports**
    a. Public forum
    b. Cllr Andrew Reid Suffolk County Council
    c. Cllr James Mallinder East Suffolk Council

7. **To consider Planning Applications received** – None

8. **Review of Council membership and Councillor Vacancies**

   Completion of Interviews – Update Chairman

9. **Zurich insurance renewal due 1st October 2024**
   Renewal @ £877.63 including tax.
   Second year of three-year arrangement with Zurich Insurance– Asst Clerk

10. **To discuss the speed sign from the south of the village not working due to tree branches and overgrown hedges and trees along village footpaths in the street.**

11. **Play area inspection received 26th July 2024**

    Low to moderate risk alterations required, seeking tradesperson to carry out the work – Asst Clerk

12. **Finance**

    a. To receive finance report from RFO
       i. Bank Reconciliation
       ii. Budget to Actual
       iii. Receipts and Payments made since last meeting
       -Excite Solutions £396.00
       -July Salary £199.80
       -Height Barrier signs £129.59
       -Raymac Signs - £75.29
       -Andrew Stagg Home & Garden £60.00
       - Coomber Enterprises £27.00
       -August salary £373.70
       -Dog poo bags £15.99
       -Clerk Expenses £43.94
       - Road Planings £1149.60
       -PAYE tax HRMC- £53.40

    b. To authorise payments a listed below – None

13. **Grant Requests** – None

14. **Items for consideration for inclusion on next agenda**

15. **Correspondence for information**

To note the attached appendix of items which have been circulated or will be made available for inspection at the meeting

a. Cllr Andrew Reid Report
b. Cllr James Mallinder Report
c. Developing a Neighbourhood Plan
d. Play area inspection

16. Date of next meeting

To confirm the date of the next meeting, scheduled for Monday 11th November

17. To consider excluding the public and press

To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies Admission to meetings atc 1960)

18. Excluded item – None

Lee Weavers Signed Date

Clerk to the Council

C/o Eyke Village Hall

Church Lane

Eyke

IP12 2QS

Notes

- *The agenda the business to be transacted*
- *Each decision item is self explanatory with relevant information attached where possible*
- *The terms 'To resolve' or 'To consider' are used for matters requiring a decision by the council*
- *Information items are clearly distinguished and are not for decision making*
- *Succinct reports & recommendations may be circulated with the agenda for clarity*
- *Councillors requiring more information should contact the clerk before the meeting*